

Zoe Harris

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Outgoing and dependable high school student with strong communication skills and a professional attitude. Known for being approachable, organized, and proactive in group and school settings. Eager to support customers and assist with day-to-day retail operations.

Professional Experience

Volunteer Sales Assistant

Second Chance Thrift, Las Vegas, NV

March 2023 - January 2024

- Organized clothing racks, sorted donations, and created window displays to boost foot traffic
- Supported customers by answering questions and finding requested items
- Operated register under supervision and maintained accurate records during weekend shifts

School Store Staff Member

Valley High School, Las Vegas, NV

September 2022 - Present

- Restock merchandise, manage change drawer, and prepare daily sales logs
- Promote new products during announcements and special events
- Handle up to 40 student customers per lunch period

Key Skills

- Cash handling
- Customer assistance
- Inventory restocking
- Peer mentoring
- Merchandising
- Point of sale
- Professional conduct
- Retail display
- Team collaboration
- Time management
- Verbal communication

Education

High School Diploma

Valley High School, Las Vegas, NV | Expected May 2024