Skyler Lewis

Operations Manager

Denver, CO 80202 (000) 000-0000 skyler.lewis@email.com LinkedIn | Portfolio

Operations manager with over nine years of experience streamlining logistics, reducing costs, and improving service efficiency across warehouse and retail environments. Skilled in process optimization, cross-functional leadership, and performance tracking to meet key business objectives.

Professional Experience

Operations Manager

Summit Distribution | Denver, CO

July 2018 - Present

- Reduced operational costs by 19% through inventory control improvements and vendor renegotiations across three facilities
- Led a team of 60+ warehouse staff and supervisors, improving on-time shipments to 98% within 12 months
- Implemented new KPIs and daily reporting that improved productivity visibility and reduced bottlenecks

Logistics Coordinator

HighPoint Supply Co. | Boulder, CO

May 2015 - June 2018

- Coordinated transportation and warehousing for over 500 weekly shipments with 95% on-time delivery rate
- Introduced route optimization strategies that reduced fuel costs by 14% and improved delivery schedules
- Managed ERP system migration with zero downtime and full data accuracy

Education

Bachelor of Science (B.S.) in Operations Management May 2015 University of Colorado | Boulder, CO

Key Skills

- Budget oversight Expert
- Inventory and supply chain management Proficient
- KPI development Competent
- Logistics optimization Amateur
- Vendor relations Beginner

Certifications

Certified Supply Chain Professional (CSCP)

2021

Lean Six Sigma Green Belt

2020